

COUNTRY SPRINGS ELEMENTARY SCHOOL SITE COUNCIL BYLAWS

ARTICLE I NAME

The name of this committee shall be the Country Springs Elementary School Site Council.

ARTICLE II PURPOSE

The purpose of the council shall be to:

1. Develop and recommend the School Plan for Student Achievement.
2. Have ongoing responsibility to review with the principal, teachers, other school personnel, and pupils the implementation of the school improvement program and to assess periodically the effectiveness of the program.
3. Annually review the school plan, establish a new school improvement budget consistent with the Education Code, and if necessary make modifications in the plan to reflect changing improvement needs and priorities.
4. Take other actions as required by the Education Code.

ARTICLE III MEMBERSHIP

Section 1 The council shall be composed of the principal and representatives of: teachers who volunteer and/or are elected by the teachers at the school, other school personnel who volunteer and/or are elected by other school personnel at the school, and the parents of the pupils attending the school elected by such parents.

The council shall be constituted to ensure parity between (a) the principal, classroom teachers, and other school personnel; and (b) parents or other community members selected by parents.

Classroom teachers shall comprise the majority of the persons representing the school staff.

Council members representing parents, other community members, or pupils shall not be employees of the school district.

Section 2 The membership of this committee shall not exceed 16 members.

Section 3 Resignations will be accepted only upon written notice to the chairperson.

Section 4 Members shall serve for two years. No members may serve for more than one term consecutively.

ARTICLE IV OFFICERS

The officers of this council shall be a chairperson, a vice-chairperson, and a recording secretary.

ARTICLE V MEETINGS AND QUORUM

Section 1 Meetings are generally held on the first Tuesday of a scheduled month at 3:15pm in the Conference Room at Country Springs Elementary School, unless an alternate date is mutually agreed upon.

Section 2 All meetings are open to the public.

Section 3 A simple majority of the membership shall constitute a quorum.

ARTICLE VI AMENDMENT

These bylaws may be amended at any regular meeting by a two-thirds vote of the membership.

ARTICLE VII DUTIES OF OFFICERS

Section 1 It shall be the duty of the chairperson to preside at all meetings.

Section 2 In the absence or disability of the chairperson, the vice-chairperson shall assume the duties of the chairperson.

Section 3 Should both senior officers be unavailable, the recording secretary shall preside.

Section 4 The recording secretary shall keep the minutes of all meetings and post agenda as directed. In addition, the recording secretary shall send notices of meetings, attend to correspondence, and send out publicity as directed.

ARTICLE VIII DUTIES OF COUNCIL MEMBERS

It shall be the duty of all council members to:

1. Attend all meetings. If unable to attend, notify the chairperson and the alternate.
2. Accept positions as officers or subcommittee members when so appointed or elected, unless unable to carry out the duties entailed.

ARTICLE IX ELECTION OF OFFICERS

Section 1 All Site Council officers shall be elected at the first Site Council meeting of the new school year.

Section 2 New officers shall assume their duties at the second meeting of the new school year.

Section 3 Should an officer resign before new elections are held, the chairperson shall appoint a member in good standing to assume the office until the next regular meeting when the vacancy could be filled.

ARTICLE X COMMITTEES

Section 1 The chairperson shall appoint committees as he or she considers necessary at any time, or as directed by a majority of the members present.

Section 2 Before the first Site Council meeting of the school year, the Nominating Committee shall oversee the election of new members, as necessary.

ARTICLE XI AMENDMENTS

A. These bylaws may be amended at any meeting, a quorum being present.

B. The meetings will be governed by these bylaws, and any dispute will be settled by Robert's Rules of Order.